



Please complete all sections accurately. Incomplete applications will be returned.

Note: We do not offer Emergency Accommodation.

1. Primary Applicant Details

Last Name: _____ Given Name(s): _____

Date of Birth (DD/MM/YYYY): _____

Street Address: _____

Town/City: _____ Postcode: _____

Telephone/ Mobile _____ Email: _____

NSW Housing Tenancy Reference Number (T Number) _____

Centrelink Registration Number (CRN): _____

Sex (circle one): Male ☐ Yes / Female ☐ Yes / Other _____

Aboriginal or Torres Strait Islander: ☐ Yes ☐ No

Are you an Australian citizen or permanent resident: ☐ Yes ☐ No

2. Household Details

- Where would you like to live?

☐ Port Macquarie

☐ Wauchope

- Which best describes your household? (Tick one):

☐ Single

☐ Partnered with no children

☐ Sole parent with children

☐ Disability

☐ Pensioner

☐ Employed

☐ Unemployed

☐ Other: _____



List other members of your household

Full Name (incl. previous names)	M/F/Other	Date of Birth (DD/MM/YYYY)	Relationship to Primary Applicant	Marital Status	Country of Birth	% Care of Child

Additional Information

- Is anyone Pregnant? ☐ Yes ☐ No If yes attach a letter from a doctor with the due date.
- Do you have full-time care of your children? ☐ Yes ☐ No

If no, provide documentation outlining the percentage of care.

3. Accommodation History

Provide details of your accommodation for the last 2–5 years.

Address	Type of Accommodation	Length of Stay	Year(s)	Reason for Leaving

- Have you lived in social/affordable public housing? ☐ Yes ☐ No

If yes, complete below:

Address	Dates (From-To)	Reason for Leaving

4. References. Provide details for one rental/housing referee.

Name	Company	Contact Details (Address/Phone/Email)

5. Financial information

Do you have any outstanding debt with Housing NSW (any social and community housing providers) and if so do you have an arrangement for payment plan?

If yes List and attach details

6. Income and Assets Income Details:

Name	Gross Payment (F/N Pre-tax)	Type of Income (e.g., wages, Centrelink)	Employer Details
	\$		
	\$		
	\$		

- Attach 3 months of pay slips or income statements for non-Centrelink income.

Assets:

Please indicate if you own or hold any of the following assets. **Attach supporting documentation for each.**

Asset	Yes / No	Supporting Documentation
Motor Vehicles	☐ Yes ☐ No	
Real Estate	☐ Yes ☐ No	
Recreational Vehicles (e.g., boats)	☐ Yes ☐ No	
Other Bonds or Investments	☐ Yes ☐ No	
Savings	☐ Yes ☐ No	
Shares	☐ Yes ☐ No	
Caravan or Mobile Home	☐ Yes ☐ No	
Accessible Superannuation	☐ Yes ☐ No	

7. Additional Information

- Do you have pets? ☐ Yes ☐ No If yes, provide details: _____

- Do you consent to a criminal history check? ☐ Yes ☐ No

8. Disability Information

- Does any member of the household, including yourself, have a disability? ☐ Yes ☐ No
If yes, please provide details below:

Full Name	Nature of Disability	Support Needs or Accessibility Requirements

- Attach supporting documentation as proof of the disability**, such as a letter from a doctor, NDIS plan, or medical assessment.

9. Privacy, Confidentiality, and Consent

By signing below, you agree to:

- Authorise St Agnes Care and Lifestyle Community Housing (SACAL) to share non-identifiable information as needed.
- Authorise SACAL to obtain information from Referees, landlords, or tenancy databases. Centrelink for income verification.

Signatures (All household members aged 16 or over must sign):

Name	Signature	Date



Important Information

Please ensure you attach all required documents, including:

- **Proof of identity. Photo ID, Health Card.**
- **Centrelink Statements, Income statements, bank statements, and asset details.**
- **Childcare or pregnancy documentation.**
- **Residency documents (e.g., visa class).**
- **Proof of Disability**

Submit your completed application.

- In Person: Donnelly House, 150/152 Horton Street, Port Macquarie 2444.
- Email: communityhousing@stagnesparish.org.au

Please use this space below for any other information you wish to include in your application.

What to expect next

Community Housing Manager will contact you in relation to this application to arrange an intake to confirm all documentation has been received and eligibility criteria is met before being placed on the waiting list.

Please note: We are currently experiencing lengthy waiting periods.

